

Fall 2009

Dear Friend,

On behalf of the Johns Hopkins University Spring Fair 2010 staff, we would like to invite you to promote your organization at this year's Spring Fair. Located on the beautiful grounds of the Homewood campus in the heart of Baltimore, Spring Fair is an annual weekend event that is organized and run completely by student volunteers. For three days, Johns Hopkins is transformed into an oasis of food, entertainment, vendors, and games, hosting approximately 30,000 area residents and students every year. This year, Spring Fair will be held Friday April 23rd, from 12 to 7pm, and Saturday April 24th and Sunday April 25th, from 10am to 6pm.

The success and enthusiasm of Fair is entirely dependent upon our ability to provide our residents with the entertainment and information that interests them. In this spirit, we extend an invitation to you to participate in the Spring Fair Community Outreach Section. This year, we are pleased to expand our section to include a range of local organizations to promote community outreach and awareness. We would also like to offer new forms of fundraising that will include games and contests, which will be discussed at a closer date to Fair. We ask that you **do not offer items for sale or distribute food or drink**, but we encourage you to bring literature, pamphlets, and other paraphernalia pertaining to your cause. We believe that your presence will not only stimulate the interest of Fair attendees but will also allow your organization to further itself on a scale not often available at such a low cost

To be a part of Spring Fair 2010 please complete and return the enclosed application. The comprehensive entrance fee of \$75 provides you with an assigned area for all three days of the Fair. While there is no on-campus parking, shuttle access to a nearby lot and street parking are available. If you require a table we can provide you with an 8' x 30" table and 2 chairs for a \$20 rental fee. **Absolutely no stakes can be driven into the ground**, and no electricity can be provided. Please inform us if you will need extra tables or chairs. Please note that while every effort will be made to accommodate your wishes, the setup of displays and materials is subject to staff approval and may be changed at any time. We ask that you kindly enclose any flyers or pamphlets that you wish to distribute at Spring Fair with your application so that we may gain further insight into the specific goals and needs of your organization.

Applications must be **postmarked by February 19, 2010** (after this date please call our office and speak with us directly) and include a check or money order for the \$75 entrance fee and \$20 rental fee if so desired, **MADE OUT TO "JHU SPRING FAIR," WITH YOUR APPLICATION**. There is a no refund policy. However, if we are unable to offer you a space in this year's Fair your entry fee will be promptly returned. Notifications will be sent out in late March. If you have any questions please feel free to call the Community Outreach Committee at the Spring Fair office at 410-516-7692 or email us at communityoutreach.springfair@gmail.com.

Thank you for your time and consideration. We look forward to hearing from you.

Sincerely,

Christine LiCalzi
Community Outreach Co-Chair

Hannah Siegelberg
Community Outreach Co-Chair